# Addendum E

Policy Affected by Motion 6

# A Guide to World Services in NA

Page 5, Narcotics Anonymous World Service System chart

Specific committees called out under the World Board would be changed to read "Workgroup or Committee."

Page 13, World Board External Guidelines

#### **General Duties**

Select committee members for project development and completion.

Page 15-17, World Board External Guidelines

#### Committees Internal Structure of the Board

The World Board accomplishes much of its work through its five-committees and workgroups. an executive committee, an events committee, a public relations committee, a fellowship relations committee, and a publications committee; as well as a group within the board known as the "guardians." Committees may create workgroups for specific projects or tasks, with approval by the World Board. All members serving in a leadership capacity for each committee will be board members in order to provide for clear lines of communication. The number and type of workgroups and committees vary each conference cycle, depending on the need. The Executive Committee always exists in order to provide consistent administration for NA World Services.

#### Accountability

Committees <u>and workgroups</u> are answerable and responsible to the World Board. In keeping with Concept Five, the World Board, in turn, is directly accountable to the World Service Conference, thus ensuring definite and direct lines of accountability across all world service operations.

#### **Role of the Committees**

The committees provide a resource to the World Board and to the fellowship in specific areas of operations.

#### Committee and Workgroup Makeup

World Board members will be assigned by the full board to each committee are assigned to workgroups or committees by the Executive Committee and confirmed by the board. Thus, each committee's size in a given year can vary, though each will always continue to exist. The number and experience of non-board members chosen by the board from the World Pool depend upon the projects assigned and prioritized by the WSC.

#### **Responsibilities**

The following are the committees' and guardians' composition and responsibilities:

#### The Executive Committee

The Executive Committee consists of the following members:

- The Chairperson of the World Board
- The Vice-chairperson of the World Board
- The Treasurer of the World Board
- The Secretary of the World Board
- The Executive Director of the WSO—in a non-voting capacity

General Duties: The Executive Committee upholds the duties of the corporation and its officers in accordance with all applicable laws; directs the activities and the annual performance review of the executive director of the WSO; retains responsibility for interacting with the executive director between board meetings; remains responsible for the general administrative duties of world services; and makes necessary decisions affecting NA world

services when the World Board is not in session, always mindful of the priorities previously established by the board.

Election and Removal: The Executive Committee, with the exception of the Executive Director of the WSO, is elected by a majority vote of the board. Officers of the board can be removed from office by the board with a two-thirds majority vote.

#### The Events Committee

The Events Committee consists of the assigned board members, with any additional committee members being selected as necessary from the World Pool.

General Duties: The Events Committee is responsible for the logistical planning for WSC meetings (agenda items are actually set by the full board), the World Convention, and other world service meetings, while serving as a resource for regional/area convention committees.

#### **The Public Relations Committee**

The Public Relations Committee consists of the assigned board members, with additional committee members being selected as necessary from the World Pool.

General Duties: The Public Relations Committee is responsible for activities associated with how our fellowship and service structure interface with society. The committee will also guide the way we inform the public about NA, covering all public relations with the medical profession, the criminal justice system, governmental and non-governmental organizations, and the media. The Public Relations Committee also serves as the H&I and PI contact for our fellowship and its local service committees.

#### **The Fellowship Relations Committee**

The Fellowship Relations Committee consists of the assigned board members, with additional committee members being selected as necessary from the World Pool.

General Duties: The Fellowship Relations Committee is responsible for activities associated with our fellowship and service structure, conference policy and procedures, and proposed changes to our service structure.

### **The Publications Committee**

The Publications Committee consists of the assigned board members, with additional committee members being selected as necessary from the World Pool.

General Duties: The Publications Committee is responsible for overseeing the development of our fellowship's new literature, while coordinating and prioritizing the translations of existing literature, mindful of the need for conceptual fidelity of translations and literature. The committee is also responsible for the revisions of existing literature, while serving as a resource for area and regional literature committees and local translations committees.

# **The Guardians**

The Guardians consist of members appointed by the full board from the board's conferenceelected membership.

General Duties: These members serve as a resource to the fellowship, the World Board, and the World Service Conference. Acting as a kind of "bellwether"\* for our fellowship and for the World Board, the guardians address principle related issues confronting our membership. A group whose responsibilities involve the very core principles of our program, the guardians are charged with the responsibility of moving proactively on such fellowship issues by developing position papers, though they also may provide guidance to our membership on issues identified by the fellowship as problematic, controversial, and/or topical. Remaining the "guardians" of NA's Traditions and Concepts, this group will also guide the World Board in philosophical discussions that affect the continuation and growth of NA.

\*bellwether: Refers to the practice of "belling" a member of a flock: indicates "one who takes the lead or initiative."

# Following is the text as it would read with revisions

# A Guide to World Services in NA

Page 15-17, World Board External Guidelines

# Internal Structure of the Board

The World Board accomplishes much of its work through its committees and workgroups. The number and type of workgroups and committees vary each conference cycle, depending on the need. The Executive Committee always exists in order to provide consistent administration for NA World Services.

# Accountability

Committees and workgroups are answerable and responsible to the World Board. In keeping with Concept Five, the World Board, in turn, is directly accountable to the World Service Conference, thus ensuring definite and direct lines of accountability across all world service operations.

# **Committee and Workgroup Makeup**

World Board members are assigned to workgroups or committees by the Executive Committee and confirmed by the board. The number and experience of non-board members chosen by the board from the World Pool depends upon the projects assigned and prioritized by the WSC.

# The Executive Committee

The Executive Committee consists of the following members:

- The Chairperson of the World Board
- The Vice-chairperson of the World Board
- The Treasurer of the World Board
- The Secretary of the World Board
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**General Duties:** The Executive Committee upholds the duties of the corporation and its officers in accordance with all applicable laws; directs the activities and the annual performance review of the executive director of the WSO; retains responsibility for interacting with the executive director between board meetings; remains responsible for the general administrative duties of world services; and makes necessary decisions affecting NA world services when the World Board is not in session, always mindful of the priorities previously established by the board.

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